

Job Description

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| Position Title: | Mechanic 2 |
| Reporting To: | Mechanic Supervisor |
| Key Relationships: | Internal – All VAA Staff External – Customers, Suppliers, General Public, Third Party Contractors |
| Supervisory Responsibilities: | None |

Role Summary:

The Mechanic 2 performs skilled mechanical work involving the inspection, maintenance and repairs of all types of mechanical equipment and vehicles. The Mechanic 2 is a Union position reporting to the Mechanic Supervisor and will normally work a 40 hour work week.

Description of Duties:

- Adjust, maintain, repair and overhaul all VAA fixed and mobile, gasoline, diesel, electrical/battery powered equipment and vehicles.
- Service, maintain and inspect various power generating plants, hybrid and battery-operated machines.
- Inspect and maintain vehicles, machinery, equipment and tools on a regular basis and maintain records of servicing routines and repairs performed.
- Obtain quotes, research products and technical documents.
- Keep equipment up to standard to ensure safety of operations.
- Complete all required documentation, both written and digital and ensure it is communicated to the appropriate personnel or agencies.
- Purchase, maintain and dispose of inventory in an environmentally conscious manner.
- Assist in Airport Emergencies.
- Perform Winter Operations duties including:
 - Snow and ice removal using chemicals, materials and power equipment.
 - Restocking and supplying winter operations materials.
- Ensure all regulations and procedures are followed and complete appropriate documentation.
- Perform administrative and project work.

- Take personal responsibility for VAA's Safety Management System, safety related issues and integrate safety into daily work activities.
- Participate in ongoing training, upgrades, safety and technology advancements.
- Other related duties.

Knowledge, Skills, Abilities, and Personal Characteristics:

Completion of Grade 12. BC Journeyman Heavy Duty Mechanic, Automotive and Commercial Transport Certifications required. BC Class 3 Driver's license with air brakes endorsement is required. BC Commercial Vehicle Inspector's License. Confined space entry certificate. Propane certificate. Wheel installers certificate. WHIMIS certification. Transportation of Dangerous Goods Certificate. Fall Arrest Certificate. Fork-Lift License.

Within six (6) months of hire the Mechanic 2 must obtain and then maintain the appropriate level of Airport Security Clearance (Restricted Area Identification Card or RAIC) as well as the following certifications:

- Airside Vehicle Operator Permit (D AVOP)
- Radio Operator's Certificate – Aeronautical.

The Mechanic 2 must also possess and/or demonstrate:

- Excellent customer service and interpersonal skills, and the ability to communicate effectively, both orally and written, with internal and external customers.
- Ability to be tactful, demonstrate excellent judgment, and work as a positive and collaborative team member.
- Organizational skills and ability to work under deadlines with conflicting demands.
- Proficient computer skills and the ability to use a wide variety of software packages.
- Enthusiastic, energetic, a self-starter and the ability to work independently.
- Expert mechanical skills.
- Ability to use all related tools and board diagnostic testing equipment for analyzing vehicle computer functions, with a strong aptitude for mechanical and electrical applications.
- Ability to read and interpret drawings, manuals, and test equipment readings.
- Ability to troubleshoot problems and do product research and analysis.
- Aptitude and willingness to learn new technology.
- Personal suitability to work in emergency, hazardous (i.e. confined space, heights) or inclement weather situations.